



ON LETTER HEAD OF DEPARTMENT

File No.

The Manager

Sub: Issuance of Delivery Order

MAWB No.

HAWB No.

Dear Sir,

We Indian Institute of Technology Roorkee, Roorkee here by authorized CHA

M/s

to collect the delivery Order against PO No.

Dated:-

and all the relevant documents of the above said consignment on our behalf.

Regards

